

# Security, Safety & Health Committee Meeting

## Minutes

February 09, 2018

ITV Rooms 423(V) & 717(CCC)

*Members Present:* Garry David (Chair), Kevin Holland, Jesse Dominguez, Carl Brinkley, Mark Roberson, Lyle Bonner, Mike Hopper, Karla Monson, Kristin Harris, Kim Platt, Tina Baker, Mary Rivard, Karla Wooten, Ann Schultz, Bobbie Graf, Elisha Wehrwein, Greg Fowler, Ivy Harris, Nick Gregory and Ken Terry.

*Members Not Present:* Haven David and Henry Zarate.

Meeting was called to order at 10:00 a.m.

Minutes from the February 17, 2017 meeting were reviewed. Mike Hopper made a motion to approve the minutes. Kevin Holland seconded the motion. The motion carried.

**Lyle Bonner** reported that all exit signs, fire alarms, fire suppression systems and fire extinguishers have been checked and are working properly.

**Kevin Holland** gave us an update on the following information:

The Emergency notification system was tested right before Christmas and seemed to be working properly.

The locks have been tested at the dorms, and are working.

The Clery Act report was updated for the 16-17 year.

The emergency flip charts have been updated, adding instructions for an active shooters, and were distributed at the spring kickoff.

The south library entrance needs better lights.

The old concealed carry signage at all campuses needs to come down.

**Kevin Holland** and **Ken Terry** reported that the cameras and the emergency phones at all locations were checked in May, and are working. They are looking into adding additional cameras in the maintenance barn, and moving and replacing some cameras. They have added 27 new cameras at the Big Dorm. They have been tested and are working.

**Mike Hopper** stated that the STC cameras in the parking lot and the loading dock are not working. He also mentioned that that a camera needs to be added to the front of the building.

**Carl Brinkley** reported that the CCC and STC Fire sprinklers have been inspected. The fire alarms, duct and strobes have also been inspected and, all are certified for another year.

The elevator at CCC has been inspected and passed.

**Garry David** will check with H.R. to request a link to be sent out for training for the AED units that is available with Safe Campus video series.

Garry also wanted to thank all the custodial and maintenance for keeping up with sanitizing all campuses to help minimize the flu outbreak.

**Kristin Harris** wanted to thank everyone who gathered documentation for the Safe Campus sections of SACS-COC.

Haven David made a motion to adjourn. Sharon Dennis seconded the motion. Meeting was adjourned at 9:40 a.m.